

Please refer to the policy below with respect to borrowing/renting of IAVA assets for personal use.

1. To rent any asset rentee needs to send an email to [president@iava.us](mailto:president@iava.us)
2. A formal approval email reply from the president is required for all rentals.
3. IAVA reserves the right to refuse access to any asset depending on availability and the nature of the asset requested.
4. IAVA will charge a nominal fees of \$5 per asset in exchange for the asset rented out.
5. It is the responsibility of the rentee to check the asset before taking to ensure that it is in good condition.
6. Asset needs to be returned the next day after the event in the same condition when picked up. Asset will be checked while returning in front of the rentee to ensure the condition of the asset.
7. In case there is damage to the asset the rentee will replace the asset with a new piece within 3 days.
8. Not all assets will be rented out, IAVA will not rent out delicate items.
9. The IAVA President reserves the right to reduce/waive asset rental fees for IAVA board/advisors/EC members and volunteers who have contributed significant volunteer hours towards IAVA.